

Tasks

- You will have three days to complete the exercises on the following pages with the guidance of your Sponsor.
- These exercises are designed to help you find information that you will need and give you on-the-job practice operating a register.
- If there are questions on an exercise in this lesson, your Sponsor can help answer them.

List of Task

After completing this lesson, you should be able to perform each of the tasks listed below.

- Perform anti-money laundering procedures
- 8300 Tax Form
- Process damaged/defective merchandise
- Learn how to read a shelf label
- Select a Volume Producing Item
- Learn department numbers and names
- Attend a Cashier Meeting
- Watch “*The Food Stamp Program Training Guide for Retailers*” video
- Watch the annual Pool Chemical Handling video
- Run a register with “live Customers” and the help of your Sponsor
- Learn Self Checkout Register operations (where available)
- Discuss the “Handling Challenging Situations” lesson and your training

Exercise 1: Anti-Money Laundering

Cashier

- Review the Anti Money Laundering direction on Wal-Mart’s Online Reference.
- Discuss anti-money laundering procedures with your Sponsor.

What are some important points to remember when selling and giving cash back on shopping cards, and when cashing payroll checks?

Exercise 2: 8300 Tax Form

Cashier

- Review Front-end Guide section FG 325, 8300 Tax Form on Wal-Mart’s Online Reference.
- Discuss 8300 Tax Form procedures with your Sponsor.

What are some important points to remember when a Customer pays with a form of tender that is \$10,000 or more?
